

In order to prepare for a smooth registration process, you will need:

- > Parents "Respect in Sport" certification completed. Visit <u>https://hnlparent.respectgroupinc.com/</u>
- Your child's Hockey Canada number a number is assigned to your child once the Respect in Sport certificate is completed.
- If you have completed your RIS previously you will still need to log into your HNL Parent Respect in Sport account and link your child/children to the new Hockey Canada Registry. (Coaches need a separate RIS for a leader, this is not the same as the parent RIS)
- > If you have multiple children, ensure they are all listed under your account.

Follow these images for easy instruction for the RIS page:

1) Go to the respect in sport website noted above and chose your preferred language. (Link is Step 2 on our Website)



2) Login to your Respect in Sport account. Create one if you do not have one.

If you have previously completed RIS, follow instruction on recovering your username and/or password if you don't remember it. Create a new account if you have not previously completed this course. Only one parent per child is required.

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GETTING STARTED		ALREADY REGISTERED?
New to this program? Click here to register now	Certificate expired? Click here to re-certify	Enter your usemame
		Recover Username Password
		Enter your password
Already certified?	Need your certificate number?	Remember Username Reset Password
Import your certificate	Click here to look it up	Login

3) Click on Profile (once you have completed the RIS this will be available to go back into)



4) Click on Child Management

HOME PROFILE FAC	presents ESPECT IN SP For Hockey Canada Paren	PARTNERS HELF	P LOGOUT
PROGRAM ACCESS		HANDOUTS	
PROFILE PAGE Statistics to Poste Creation Date Current Certification Date	Last Completed Module/Sector Completion Survey	x: Certification #:	
Profile Information Reset Password Certi Profile Information This section lists all information provided when ye	ificate and Takeaways Payment Receipt	Privacy Policy	
Account Information Child Management First Name *	Re-co. Now:		
Last Name *			

5) Once in Child Management you will be able to find your Child's Hockey Canada ID, each child will have their own ID. If you have more than one child in hockey, ensure they are all linked to your account here. If you do not see them all, add them to your account now.

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Profile Information Reset Password Certificate and Takeaways Payment Receipt Privacy Policy Profile Information Provided when you registered your account. Account Information Child Management Re-certify Now Full Name Birth Date Association Gender HCR ID EDT CHILD ED	Statistics for Profile Creation Date: Current Certification Date:	Last Login:	Last Completion	ted Module/Section: Survey	Certification #		
Profile Information This section lists all information provided when you registered your account. Account Information Child Management Re-certify Now Full Name Birth Date Association Gender HCR ID EDIT CHILD E	Profile Information	Reset Password Certif	icate and Takeaways Pa	yment Receipt	Privacy Policy		
Account Information Child Management Re-certify Now Full Name Birth Date Association Gender HCR ID ACCOUNT A	Profile Inform	nation					
Full Name Birth Date Association Gender HCR ID	Account Information	Child Management	Re-certify Now				
	Full Name	Birth Date	Association		Gender	HCR ID	
Add a shift to your profile Edit selected shift record		·	ADD CHILD	EDIT CH			

Once you have your Child's Hockey Canada ID number proceed to step 3, our online Registration.

- If you already have a Team Snap account for another Child or Sport please log in, if not please create an account.
- Click New Signup
- > Click your Child's name that and Register Participant or Add a New Participant if child is not listed.

Registration:

Info:

Ensure to add all parents/guardians that will require access to the child's schedule and/or emails sent out by minor hockey. Hit Save and continue, if there is any information missing it will not allow you to continue.

Documents and Waivers:

- If you are a first-time player, Hockey Canada Requires a birth certificate or passport to show proof of age, this can be uploaded in this next step by choosing to upload file, or you can click done and e-mail it to <u>dlmharegistrar@gmail.com</u>.
- Next is the players promise and Parent's/Guardian's Promise, please download and read and click ok when you agree to the terms.
- Save and Continue

Fees:

Choose the division for your child, this is based on age and will only show you the division your child is eligible for, either Minor or Female division. If your child would like to play both, please register for Minor first.

Checkout:

- > At this time, you can add a second child if you did not during the info section.
- Pay with a credit card online and confirm payment, Registration is complete and an email will be sent to you
- OR Choose Pay offline, contact DLMHA Treasure at <u>dlmhatreasure@gmail.com</u> to make arrangements. Click Continue Checkout, registration is complete and an email will be sent to you

Download the Team Snap App to get access to your child's schedule and team chats.